

MFRC JOB DESCRIPTION

Supported Child Care Worker

The Supported Child Development Aide will provide a quality, caring, and supportive child care program to child(ren) who require special needs, along with serving members of the military family community that addresses their unique child care needs, meets all regulatory standards required by federal, provincial, and municipal governments, and operates within the Child Care Practitioner Occupational Standards and Code of Ethics as defined by the Canadian Child Care Federation. This position reports to the Daycare Team Leader.

Responsibilities:

1. Plan, carry out, and continually evaluate developmentally appropriate activities and experiences in harmony with the Centre's philosophy.
2. Individualize the curriculum, incorporating aspects supportive of military lifestyle.
3. Be actively involved with the children who require extra support, support provided includes program documentation and progress reports.
4. Ensure guidance of children's behaviour that encourages positive self-concept. Ensure the safety and supervision of all children in the program, as well as being alert of each individual's physical, emotional and social needs.
5. Be active with all children including the children who require extra support as designated to the worker, to foster an integrated approach.
6. Be a positive role model for all children, co-workers and parents, using appropriate language and modelling in all areas.
7. Maintain a knowledge and understanding of the services offered by the MFRC to facilitate referrals or additional services for parents and children.
8. Educates the Daycare staff team each child's goals and strategies.
9. Ensure positive communication with parents' of supported child.
10. Contribute to the ongoing operations and development of the Centre, and the organization as a whole.
11. Promote the Centre within the community.

Competencies and Behaviours:

In order to successfully meet the requirements of the position, the following competencies and behaviours must be consistently demonstrated:

- Belief in and practice of the mission and goals of the program
- Ability to build trust and positive relationships with families in the program
- Acts as a role model of appropriate behaviour
- Ability to work cooperatively as a member of the Child Care Team, facilitating a team environment through personal behaviour, work contributions, and the sharing of expertise and knowledge.
- Participation in the development of ideas for program enhancement.
- Flexibility and adaptability
- Child-centred approach with recognition and appreciation of the uniqueness of the individual
- Support of the child and family to assist with the achievement of positive outcomes
- Energetic, resilient, and exhibiting a good sense of humour when personal resources are challenged
- Effective interpersonal skills presented in a positive manner under all circumstances
- A high degree of personal initiative with good evaluative and organizational skills
- Continuing personal and professional development in related areas.
- Actively incorporates volunteers into the program area
- Ability to meet physical requirements of the profession.

Desired Knowledge, Experience, and Education

- Valid First Aid Certification
- Up-to-date Attorney General's Criminal Record Review
- Documentation in accordance with Community Care Facilities Branch licensing requirements
- Knowledge and understanding of the issues that affect children of military families
- Valid driver's license, class 4 preferred
- Excellent interpersonal skills with parents, community members, fellow staff, and building personnel
- A mature sense of responsibility and accountability with respect to your profession
- Team approach
- Proficiency in French considered an asset.